

Early Morning Care Rules and Procedures

Early Morning Care offers childcare before the school opens, beginning at 6:30 a.m. and ending at 7:15 a.m. Students may be dropped off at any time during this time frame. Students must be dropped off at the covered sidewalk that leads to the steps in front of the school. Students will stay with either Mrs. Shackelford or Ms. Stephens until 7:15 a.m. and will then be escorted downstairs to the lunchroom or to their appropriate morning hall.

Payment:

- ***The cost of EMC is \$3.00 per day per child.***
- Payments can be made daily, weekly, or monthly.

Behavior:

- Students will be expected to follow the school rules while attending Early Morning Care. Students that cannot follow these rules may lose their privilege to attend Early Morning Care.

Reminders:

- Please make sure that you label your check or envelope each time you make a payment. This ensures that your payment gets put into your child's EMC account.
- Make sure your child has their payment out and ready to give to the EMC teachers upon entering the building.
- Please do not leave until you see that your child has entered the building.
- We will be sending reminders home with your child when their account is low or in the negative. Please make sure to add money to your child's account when you receive a payment reminder.
- ***In the event of a delayed opening, we will not provide EMC.***

COVID 19 Procedures:

The following measures will be implemented at Early Morning Care to help prevent the spread of COVID-19:

- Surfaces will be cleaned each morning.
- Students will be able to wash their hands as needed.
- Hand gel will be plentiful.
- We will practice social distancing
- No parents/guardians will be permitted to enter the building. (Entry to EMC is through the glass doors under the white canopy in front of the school. You may drop your child off in front of the canopy or you may walk them to the door, where we will admit them.)

Registration:

Please use the following link to register your child for Early Morning Care:

<https://tinyurl.com/earlymorningcare>

If you have any questions or concerns please contact the EMC teachers!

Jenni Shackelford

jshackelford@shelbyed.org

Julie Stephens

jstephens@shelbyed.org